

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton
at 19:30 hrs on Wednesday 14th July 2021

Present: S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson (Councillors),
B Harrison-Rushton (County Councillor), 1 member of the public,
C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Vann be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 12th May 2021

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Cooper recommended that the Neighbourhood Watch 'Sling Your Hook' campaign be publicised in Carlton News to alert vulnerable parishioners to the sophisticated scams currently in operation.

Cllr Sarson reported that the timetable was missing from the Barton Road bus shelter.

b) Leicestershire County Council

Cllr B Harrison-Rushton **was welcomed** to the meeting and outlined current LCC business. Cllr Harrison-Rushton was invited to consider the replacement of stiles by kissing gates as a potential project for the LCC Members Highways Fund. It was suggested that the four remaining stiles on footpath S69 (near Harcourt Mill and Silk Hill) between Carlton and Market Bosworth might be a suitable pilot project.

c) Hinckley & Bosworth Borough Council

Cllr M Cook **was thanked** for a written report on H&BBC business.

d) Carlton Neighbourhood Watch group

Ms R Yule reported that in April there had been 1 drugs offence and 1 violence or sexual offence, and in May 1 violence and/or sexual offence, 1 burglary, and 1 vehicle crime.

e) Parish Clerk

Churchyard wall – had been monitored on 24th May. The range of movement recorded in May 2019, 2020 and 2021 was within that of the maximum and minimum movement

measured, but the amount of deviation from vertical had increased from year to year.

This might be due to increasingly wet ground conditions over these three years, but it was more likely that the wall was gradually being pushed further and further over.

P&CIF 2021 – H&BBC had approved grants of £2,577 for the Cemetery Paths Project, £938 for the Gate Information Board Project and £780 for the CDJO Hedgelaying Project (p. 1816/6, 7, 8 refer); all 3 grants had been formally accepted. W D Roberts had been advised that the church path would be dug up in the autumn and was expected to begin work on the Cemetery Paths soon. New photographs had been taken for the Information Board, the text edited and the material submitted to Shelley Signs. C M Matthews would begin hedgelaying in the autumn, and the adjacent landowner had agreed in principle that the brash could be stacked and burned in his field.

Church extension – the footings for the extension had been excavated on 19th June and the CGG **was thanked** for using the spoil to level up a sunken area in the churchyard and a section of footpath S69 adjacent to the cemetery. The made-up areas had been re-seeded and were being watered by a neighbour. The rainwater drains had not been installed as agreed, and as a result two inspection chambers had been installed and were higher than anticipated. However, the soil level on the southern side of the church would have to be lowered so as to be below the finished floor level of the extension, and it had been agreed on site that the resulting spoil would be used to raise the ground around the inspection chambers.

LCC Members Highways Fund – was being set up with £25k allocated to each County Councillor; the Clerk had registered the PC with the scheme.

Littering – a local resident had seen littering from a car and had submitted a formal witness statement to H&BBC. This action **was commended**.

Gambling Act 2005 – H&BBC had notified the PC that its licensing policy was being reviewed. **It was resolved** that no comments be submitted.

CGG – minutes of AGM and forward work programme **were noted**.

CDJO – a general article had appeared in the June issue of Aspect.

Milepost – an account of the rescue and restoration of the milepost in 1993 had been published in the July issue of Aspect.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

A complaint was made about the excessive speed of traffic at the western end of Main Street.

4. Extension of the current insurance policy

The current insurance policy had been taken out in 2019 and was subject to a three-year agreement, with an option to extend the agreement for a further two years (p.1754/6 refers).

Following the last meeting (p.1833/11; 1834/14) the list of additional items insured under this policy had been reviewed, and now included only the following items:

	Sum Insured	Excess
Two Bus Shelters in equal parts	£14,665.88	£250
Defibrillator in former BT kiosk	£2,000.00	£250
Playground Equipment	£14,573.58	£250
Mobile Vehicle Activated Sign	£3,250.00	£100
Golden Jubilee Sign, Barton Rd	£3,316.00	£100

It was resolved that the option to extend the current insurance policy for two more years be exercised.

5. Form and content of the asset register and the annual review of property

In the Asset Registers (Report 2021-11, and previous versions) items with no book value and gifts had been incorrectly listed as of 'nil' value when they should have been listed with a nominal value of £1.00 (p.1833/11 refers). **It was resolved** that these items be listed with a nominal value of £1.00 in future.

It was resolved that the Annual Review of Property (Report 2021-12) would in future identify all specific items that were insured, and their insured value.

6. Additional grant to support the Horticultural & Produce Show

The church would be closed in August, so a marquee to house the Horticultural & Produce Show had been hired from the Mkt Bosworth Scout Group at a cost of £55. The Show had already been awarded a grant of £40 to cover running costs (p.1822/11b refers). The Clerk requested an additional grant of £55 to cover the hire of the marquee. **It was resolved** that an additional grant of £55.00 be made.

7. Proposed changes to the Bosworth Parliamentary constituency boundary

The Boundary Commission had proposed to change the boundary of the constituency of Hinckley & Bosworth to exclude the two wards of Markfield, Stanton & Field Head and Ratby, Bagworth & Thornton, and to include the two wards of Appleby and Oakthorpe & Donisthorpe.

It was resolved that the PC accept the loss of Markfield, Stanton [under Bardon] & Field Head and Ratby, Bagworth & Thornton, but propose that the two wards of [Stoney] Stanton & Flamville and Croft Hill be added instead of those proposed on the grounds that these wards had a much closer relationship with Hinckley and the rest of the constituency.

8. Planning matters

a) Planning applications and appeals submitted

There were none.

b) Comments submitted under delegated powers

It was noted that the following comments had been submitted by the Clerk under delegated powers after consultation with Members and the Chairman (p.1472/10a refers).

21/00379/FUL Residential development of 73 dwellings with associated access and public open space. Sedgemere, Station Rd, Mkt Bosworth. PC suggested improvements to the proposed nature activity trail; pointed out the importance of Jackson's Bridge as an off-road link to the Ashby Canal towpath and Sustrans 52; and noted the potential for an off-road route to Mkt Bosworth through the Station Road Masterplan site.

21/00507/HOU Single storey extension at rear of house, Fern Lea, 19 Barton Road. PC had no objections.

21/00663/DISCON Application to discharge conditions 3 (Materials) and 4 (Archaeology) attached to planning application 19/00834/FUL. St Andrew's Church. PC made no comments.

c) Planning applications and appeals determined

21/00507/HOU Single storey extension at rear of house, Fern Lea, 19 Barton Road.
Permission granted.

Land South of Station Road Market Bosworth Masterplan had been adopted as an SPD.
The PC's comments on connectivity had been accepted.

d) Planning enforcement matters

Market Bosworth Marina – landscaping (p.1835/16d refers). Cllr Harrison-Rushton was **thanked** for investigating this matter: LCC Planning had now admitted that the landscaping works were not complete, and had stated that additional tree planting would be carried out in the next planting season. A list of the outstanding works with an annotated plan had been prepared and copied to Councillors before the meeting. The list comprised 4 areas of woodland, 13 groups of trees, and 1 area of native scrub planting. **It was resolved** that this statement be approved and submitted to Cllr Harrison-Rushton for forwarding to LCC Planning, and that the progress of tree planting be monitored over the winter.

e) Draft Hinckley & Bosworth Local Plan 2020 - 2039

The Draft Local Plan had been published on June 30th and copied to all Councillors; the public consultation would end on 27th August. The two key matters were (i) that Carlton would remain classified as a Rural Hamlet and as such would not be allocated new housing, and (ii) the policies directly relevant to Carlton in the Draft Plan were the same or very similar to those in the current Core Strategy and Development Management Policies documents. The Clerk had prepared three briefing papers on different aspects of the Draft Plan, which were discussed.

It was resolved that the Clerk draft a formal response, that this be copied to Councillors for comment, and that a final version be submitted by the Chairman and Clerk.

9. Report 2021-15: Quarterly financial statement April-June 2021

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliation was checked against the most recent statements for all bank accounts. **It was resolved** that Report 2021-15 be approved.

10. Next meeting

It was resolved that the next meeting be held at 1930 hrs on Tuesday 7th September 2021 in Seasons Restaurant, The Gate Hangs Well, Barton Road, Carlton.

The meeting closed at 20:20 hrs.

Signed _____

Date _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard	CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council	LCC	Leicestershire County Council
P&CIF	Parish & Community Initiative Fund	PC	Parish Council
SPD	Supplementary Planning Document		